

**STATE OF TEXAS
COUNTY OF DENTON
CITY OF CORINTH**

On this the 5th day of December 2019 the City Council of the City of Corinth, Texas met in Regular Session at the Corinth City Hall at 7:00 P.M., located at 3300 Corinth Parkway, Corinth, Texas. The meeting date, time, place and purpose as required by Title 5, Subtitle A, Chapter 551, Subchapter C, Section 551.041, Government Code, with the following members to wit:

Members Present:

Mayor Heidemann
Sam Burke, Mayor Pro Tem
Scott Garber, Council Member
Kelly Pickens, Council Member
Lowell Johnson, Council Member
Tina Henderson, Council Member

Members Absent:

None

Staff Members Present

Bob Hart, City Manager
Kim Pence, City Secretary
Patricia Adams, Rockefeller, & Fort
Lee Ann Bunselmeyer, Finance, Administration, Communications & Marketing Director
Cody Collier, Public Works Director
Jerry Garner, Police Chief
Michael Ross, Fire Chief
Helen-Eve Liebman, Planning and Development Director
Ben Rodriguez, Planning and Development Manager
George Marshall, City Engineer
Jason Alexander, Economic Development Corporation Director
Brenton Copeland, Technology Services Assistant Manager
Brett Cast, Engineering Services Coordinator

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE & TEXAS PLEDGE:

Mayor Heidemann called the meeting to order at 7:10 p.m. Councilmember Garber delivered the Invocation and Luke Davidson, Boy Scout led in the Pledge of Allegiance and the Texas Pledge.

PROCLAMATION: January 26 - February 1, 2020 as "National School Choice Week"

PRESENTATION:

Presentation of Planning and Development Services Annual Update .

Helen-Eve Liebman, Planning and Development Director - each year we like to come before the Council to provide a report of our activities from the past year.

PLANNING & DEVELOPMENT SERVICES

The Planning & Development Department works to improve the quality of life in Corinth by:

- Establishing and implementing high standards for new development
- Encouraging property maintenance
- Preservation and reinvestment in older parts of the city

Services:

The Planning Department processes land development applications and provides analyses to the Planning and Zoning Commission and City Council to assist them in reviewing land development projects, standards, and policies. The department also provides data to promote economic development in the city.

PLANNING APPROVAL OVERVIEW

Administratively Approved Plats 1 case

- D. Heard Addition "Shady Rest Ln."- Minor Plat

Administratively Approved Site Plans 5 cases

- Chipotle – Site Plan Review
- Burger King- Site Plan Review
- Fairfield Inn- Site Plan
- Pecan Creek Plaza- Site Plan
- Millennium Wedding Venue- Site Plan

ZONING BOARD OF ADJUSTMENT ACTIVITY

- No Zoning Board of Adjustment "ZBOA" cases were held this year.
- Previously, variances for accessory structure setbacks made up the majority of ZBOA cases. Since the change to reduce accessory structure setbacks there have been no new variance requests.

GIS

- LCMUA Utility Mapping
- Public Works in-house app creating a work management software for investigations
- Green Infrastructure Story Map
- Special Events (Pumpkin Palooza, Christmas Tree Lighting)
- ArcGIS Server migration and upgrade
- TIRZ District (calculations and mapping)

CODE UPDATES

- Landscaping and Tree Preservation
- Fence and Screening Regulations
- Sign Regulations (Balloon Signs)
- Zoning Dimensional Regulations Chart
- Accessory Buildings and Uses
- Certificate of Occupancy
- No Idling
- Building Materials and Zoning Board of Adjustment Procedures
- Subdivision Submittal and Processing Requirements
- Waste Receptacles
- Health Code Update
- Fee Update
- Zoning Public Notice Procedures

Total: 13

PERMITS ISSUED

PERMIT TYPE	NUMBER OF PERMITS ISSUED	VALUATION	FEES CHARGED
ACCESSORY STRUCTURE	31	\$300,027.47	\$2,107.75
CELL TOWER	2	\$200,000.00	\$1,850.50
CERTIFICATE OF OCCUPANCY	9	\$0.00	\$607.90
D DOCK	4	\$45,300.00	\$939.32
DEMOLITION	3	\$0.00	\$90.00
ELECTRICAL	14	\$10,883.00	\$819.70
FENCE	34	\$189,624.00	\$1,908.84
FLATWORK	13	\$18,150.00	\$158.95
HEALTH INSPECTION	9	\$0.00	\$1,765.80
HOUSEHOLD CHECKS	4	\$0.00	\$0.00
IRRIGATION	33	\$52,300.00	\$1,907.90
MECHANICAL HVAC	118	\$586,540.00	\$2,850.45
MISC	42	\$1,081,772.15	\$14,287.50
MULTI-FAMILY REG AND INSP	1	\$0.00	\$1,688.00
NEW CONSTRUCTION	48	\$19,500,582.40	\$637,783.41
OUTDOOR KITCHEN FIRE FIT	6	\$77,853.12	\$1,193.97
PATIO COVER ARBOR	45	\$523,766.58	\$12,411.83
PLUMBING	68	\$320,187.34	\$1,499.89
RIGHT OF WAY	5	\$0.00	\$0.00
ROOM ADDITION REMODEL	8	\$189,548.00	\$4,030.98
SEWER	1	\$0.00	\$29.86
SIGN	31	\$446,769.75	\$7,365.53
SOLAR PHOTOVOLTAIC	22	\$19,000.00	\$486.50
SPECIAL EVENT	2	\$0.00	\$100.00
SWIMMING POOL SPA	28	\$1,155,026.00	\$15,824.97
WATER HEATER CHANGE OUT	138	\$159,077.17	\$2,944.90
Total:	742	\$24,226,258.44	\$717,810.13

NEW CONSTRUCTION PERMITS SUMMARY

Type	Amount	Valuation
Non-Residential	9	\$3,290,322
Residential	39	\$16,210,260
Total	48	\$19,500,582

- Projected Increase in Ad Valorem Taxes of \$106,278



CODE ENFORCEMENT CASELOAD SUMMARY

CASE TYPE	NUMBER OF CASES
ACCESSORY STRUCTURE	1
DISCHARGE PROHIBITIONS	14
EROSION AND SEDIMENT CONTROL	4
FENCES	22
HIGH GRASS AND WEEDS	817
HOME BUSINESS CONDITIONS	2
HOUSEHOLD CHICKENS	1
PERMITS	5
PROPERTY MAINTENANCE	149
SIGN	6
TRASH	322
TREES AND SHRUBS	100
VEHICLES	393
Grand Total of Cases	1836



CODE ENFORCEMENT CASELOAD SUMMARY

- Cases opened: 1836
- Cases closed: 1780
- Cases solved by door hangers: 1,129
- Cases solved by courtesy letters: 623
- Cases solved by citations: 28

CAPITAL IMPROVEMENT PLAN ACTIVITY

- Quail Run Elevated Storage Tank 1.0 MG
- 20" Offsite Waterline for Quail Run EST
- Lake Sharon/Dobbs/Corinth Parkway Realignment
- Lake Sharon Extension to FM 2499
- Lynchburg Creek Flood Mitigation projects
- Amity Village Area
- Red Oak Drive Area

ENGINEERING PERMITS & IMPACT FEES

- Right of Way permits issued: 28 ROW Permits
- Impact fees collected: \$861,329 (Water, Sewer, Roadway)
- Construction inspection fees collected: \$24,486
- Water and Sewer Tap fees: \$204,021
- Valuation of public improvements dedicated to City: \$2,044,360

LONG-RANGE PLANNING ACTIVITY

Anticipated Plans for Fiscal 2019 – 2020:

- Comprehensive Plan Update

- Parks and Trails Master Plan Update

Special Projects for Fiscal Year 2019 – 2020:

- Sign Code overhaul
- Climate Resiliency Plan completion
- iSWM adoption
- Solar Panel feasibility study for City facilities

NEW AWARDS & ACCOMPLISHMENTS

- Planning Excellence Award – TXAPA
- Green Infrastructure Story Map
- Grant application for sidewalks to schools
- Grant application for green infrastructure around City Hall

CONCLUSION

It continues to be a great pleasure for my staff and I to serve the Corinth community. Thank you to Mayor Heidemann and the entire City Council for affording us the opportunity to improve this thriving city.

Development services are critical to the long-term prosperity of any city, shaping the vision of our community into a reality while preserving quality of life. This is a responsibility that I and my staff do not take lightly. We have and will continue to work diligently and ethically to help create the best Corinth possible.

We look forward to continued success under your leadership.

Mayor Heidemann - thank you for this presentation and thank you for all your efforts and commitment to the citizens of Corinth. The Department is doing a great job!

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Mayor, a Councilmember, or any citizen desire discussion of any Item that Item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on a Resolution approving the rules for the electronic receipt of bids or proposals.
2. Consider and act on an Interlocal Agreement for services between the City of Corinth and SPAN, Inc.

MOTION made by Councilmember Garber to approve the Consent Agenda as presented. Seconded by Councilmember Burke.

AYES: Burke, Garber, Johnson, Henderson, Pickens
NOES: None
ABSENT: None

MOTION CARRIED

CITIZENS COMMENTS:

In accordance with the Open Meetings Act, Council is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them at this time. Citizen's comments will be limited to 3 minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or

during that agenda item. Please complete a Public Input form if you desire to address the City Council. All remarks and questions addressed to the Council shall be addressed to the Council as a whole and not to any individual member thereof. Section 30.041B Code of Ordinance of the City of Corinth.

There were no Citizens Comments made.

PUBLIC HEARING:

- 3. Hold a Public Hearing to consider testimony and act upon an ordinance rezoning an approximate 38.01 acre tract of land from PD, Planned Development (C-1, Commercial), and I, Industrial to PD, Planned Development zoning district with a base zoning designation of C-2, Commercial. The property is legally described as CoServ Flex Addition, Lot 1 (Exempt Portion)(Partial), and Tracts 12A(Partial) and Old DCAD Tract #3D of the H.H. Swisher Survey, Abstract 1220A within the City of Corinth, Denton County, Texas and is more commonly known as 7801 S I-35E and 7805 S I-35E, Corinth, TX (Global Spheres Center).**

Councilmember Garber recused himself from any discussion and action on Public Hearing item #3.

Ben Rodriguez, Planning and Development Manager - The applicant is requesting a Planned Development district to facilitate the subdivision of their property. The City's Unified Development Code provides for setbacks from adjacent property lines to ensure appropriate spacing between structures on adjoining lots. The applicant is requesting a Planned Development district in order to reduce the side yard setback so that the property may be subdivided to facilitate the potential future sale of land. Staff has also proposed amendments to the proposed development standards to provide additional flexibility for the use of the property such as removing the requirement for a Special Use Permit for Farmer's Market events and providing flexibility to the number of required parking spaces needed for shared users.

Finally, the entire property is being rezoned into one base district of C-2 Commercial to provide continuity in allowable uses and development regulations.

The Planning and Zoning Commission unanimously recommended their approval of the item at their November 18, 2019 meeting. Staff recommends approval as presented.

Councilmember Henderson - this is just for the setbacks? Under the uses it says one of the main uses could be a hotel but then it says it cannot be any higher than 2 1/2 stories? To me that could be a little inconsistent.

Ben Rodriguez, Planning and Development Manager - correct. That was on the original plan as well. I guess in theory there could be a smaller scale bed and breakfast or some sort of other hotel there that would meet those requirements.

Councilmember Henderson - also, under uses prohibited is laundry, carwash, full service and self-service, so that means that a gas station, convenient store or anything else like that could come in there?

George Rodriguez, Planning and Development Manager - it would depend on the base zoning district but as it is today, yes. That would be the same if this is not approved tonight, that is how it is worded in the current Ordinance.

Mayor Heidemann opened the Public Hearing at 7:22 p.m. No Public Comments were made.

Mayor Heidemann closed the Public Hearing at 7:22 p.m.

MOTION made by Councilmember Johnson to approve as presented. Seconded by Councilmember Henderson.

AYES: Burke, Johnson, Henderson, Pickens
NOES: None
ABSTAIN: Garber
ABSENT: None

MOTION CARRIED

4. **Hold a public hearing regarding proposed amendments to the City's Unified Development Code, Section 1, Provisions and Procedures; Subsection 1.03 Universal Submittal and processing Procedures (pre-application meetings); Section 3, Subdivision Regulations, Subsection 3.04 Construction Plans and Procedures, Section 3.04.06 Inspection, Maintenance, and Acceptance of Public Improvements (Inspection fees); Section 3.05 Subdivision Regulations, Section 3.05.07 Easements and Dedications, Section 3.05 Retaining Wall Construction, Section 3.05.12 Sidewalks, Section 3.05.13 Streets, Section 3.05.16 Drainage and Storm Water (Drainage, Floodplain, Sidewalks, Retaining Walls & Streets); Section 5 Definitions, 5.02 Words and Terms Defined.**

George Marshal, City Engineer - this item was presented a few weeks ago during a Workshop Session. The following are the actions requested for tonight's Public Hearing.

1. An amendment to the City's Unified Development Code, Section 1, Provisions and Procedures; Subsection 1.03 Universal Submittal and Processing Procedures. (Pre-application meetings)
2. An amendment to the City's Unified Development Code, Section 3, Subdivision Regulations; Subsection 3.04 Construction Plans and Procedures; Section 3.04.06 Inspection, Maintenance, and Acceptance of Public Improvements. (Inspection fees)
3. An amendment to the City's Unified Development Code, Section 3, Subdivision Regulations; Subsection 3.05 Subdivision Regulations; Section 3.05.07 Easements and Dedications, Section 3.05.11 Retaining Wall Construction, Section 3.05.12. Sidewalks, Section 3.05.13. Streets, Section 3.05.16. Drainage and Storm Water. (Drainage, Floodplain, Sidewalks, Retaining Walls & Streets)
4. An amendment to the City's Unified Development Code, Section 5 Definitions, 5.02 Words and Terms Defined

Background Information:

Staff is proposing changes to the Unified Development Code (UDC) to address several engineering development items. The proposed changes are either in relation to become certified in the integrated Storm Water Management Criteria Manual for Drainage Design from the North Central Texas Council of Governments (NCTCOG) or promote the City's design standards to be more in line with the metroplex. It is important to establish quality engineering standards for both public and private infrastructure to reduce long term maintenance and replacement costs as well as maintain an attractive community for future residents and businesses.

Pre-application Meetings

1. 1.03 Universal Submittal and Processing Procedures
1. 1.03.02 – Pre-Application Conference - Adding language to the UDC mentioning that at the pre-application conference that staff will be available to discuss the City's Storm Water Management Plan and the iSWM Standards. This is required for iSWM Silver certification.

Inspection Fees

2. 3.04 Construction Plans and Procedures
1. 3.04.06 – Inspection, Maintenance, and Acceptance of Public Improvements – Establishing that the inspection fee shall be collected for both public and private infrastructure, moving the fee percentage from the UDC to the master fee schedule, adjusting the inspection hours based on the hours the inspectors work, and clarifying that the maintenance bond is only for the public infrastructure.

Drainage, Floodplain, Sidewalks, Retaining Walls & Streets

3. 3.05 Subdivision Regulations:
 1. 3.05.07 – Easements and Dedications
 1. Drainage Easements – Shall be designed for the 1% frequency storm. Clarifying the definition and removal of unnecessary information.
 2. Floodplain Easements – Defined to the fully developed condition of the watershed. Adding section that floodplain easements and floodplain shall not encroach on single-family residential lots that are less than ½ acre in size. The subdivision could be designed in such a way to prevent homeowners from having floodplain within their lot boundaries.
 3. Retaining Wall Easements – Establishing dimension criteria for the no build zone and clarification of the width of an easement shall be in proportion to the wall height including subsurface elements.
 2. 3.05.11 Retaining Wall Construction – allow for retaining walls that are greater than 4 feet but include requirements that the wall be properly engineered and built within appropriate easements.
 3. 3.05.12 Sidewalks – require all developments to provide sidewalk. Remove caveat that sidewalks are not required along I-35E. The removal of this language will assist in promoting a walkable community. Sidewalks can be constructed based on ultimate conditions of I-35E. Staff would recommend during site plan approval if a property should not be required to install sidewalk along I-35E.
 4. 3.05.13 Streets – Minimum street grades changed from 0.3% minimum and 0.5% preferred to 0.5% minimum and 0.8% preferred. Will allow for better long-term drainage along street segments with the clay soils found in the region.
 5. 3.05.16 Drainage and Storm Water – clarifying the criteria that drainage improvements shall be collected into an underground system and designed to fully developed conditions. Additionally, grassed swales shall have a side slope of 4:1 as opposed to 3:1.

Furthermore, staff will present a revised Engineering Standards Manual (ESM) and Drainage Design Manual also known as the iSWM Criteria Manual. The changes within the ESM and Drainage Design Manual will put Corinth in line with other municipalities within the region.

•See <https://www.cityofcorinth.com/engineering/page/2019-engineering-design-standards> for:
 Revised Engineering Design Manual
 Comparison of Changes to the Engineering Design Manual
 Drainage Design Manual (aka iSWM Criteria Manual)

The Planning & Zoning Commission unanimously recommended approval of the item at their November 18, 2019 meeting.

Staff recommends approval as presented.

George Marshal, City Engineer - the purpose and the reason for these standards is to help prevent future problems and typically we don't see those problems within the first five years, we see them 10, 15 or 20 years down the road so that is the goal here this evening is to prevent that.

Mayor Heidemann opened the Public Hearing at 7:33 p.m. No one spoke during the Public Hearing.

Mayor Heidemann closed the Public Hearing at 7:33 p.m.

MOTION made by Councilmember Henderson to approve as presented. Seconded by Councilmember Garber.

AYES: Burke, Garber, Johnson, Henderson, Pickens
NOES: None

ABSENT: None

MOTION CARRIED

5. **Hold a Public Hearing to consider testimony and act upon an ordinance rezoning a ±2.327 acre tract of land from Mixed-Use Commercial (MX-C) to a Planned Development with a base district of Mixed-Use Commercial (MX-C) The property is legally described as Abstract 0511A E.A. Garrison Survey, Tract 19(Partial), Tract 20(Partial), Tract 21 (Partial), Tract 22, Tract 23(Partial). This property is located at the southwest corner of the intersection of I-35E and Lake Sharon Dr. /Meadow Oaks Dr. (Magnolia Center).**

Helen-Eve Liebman, Planning and Development Director - The applicant is requesting a Planned Development district to facilitate the construction of two multi-tenant lease buildings on the property. The City's Unified Development Code provides for setbacks from adjacent property lines to ensure appropriate spacing between structures on adjoining lots.

The proposed Planned Development district regulations reduce the front yard setback along Tower Ridge Drive to allow for the use of a larger portion of the property. The property has frontages on three public right of ways and each frontage requires a front yard setback with a minimum depth of forty (40) feet. This would substantially reduce the amount of developable land on this small property and reducing this setback allows for a better use of the property in accordance with the proposed site configuration.

The Planned Development request reduces the setback along Tower Ridge from forty (40) feet in depth to twenty (20) feet in depth.

The applicant has intentions to establish a restaurant at this location and has requested the inclusion of a drive through as a permitted use. At this time, it is unknown if a future restaurant will use this drive through or if it will ultimately be utilized by a different service such as a dry cleaner. Staff has included language into the PD that will ensure that the proposed drive through is not used by a stand-alone pad restaurant such as a typical fast food restaurant by requiring that the drive through only be associated with a multi-tenant building.

The Planning and Zoning Commission unanimously recommended their approval of the item at their November 18, 2019 meeting. Staff recommends approval as presented.

Councilmember Henderson - so it will more like the Starbucks off of FM 2181 not like a McDonalds that is free-standing?

Helen-Eve Liebman, Planning and Development Director - it could be a drive-thru McDonalds but it has to be a part of what they are proposing now as an 11,000 square foot building.

**Mayor Heidemann opened the Public Hearing at 7:36 p.m. No one spoke during the Public Hearing.
Mayor Heidemann closed the Public Hearing at 7:36 p.m.**

MOTION made by Councilmember Pickens to approve as presented. Seconded by Councilmember Johnson.

AYES: Burke, Garber, Johnson, Henderson, Pickens
NOES: None
ABSENT: None

MOTION CARRIED

6. **Hold a Public Hearing to consider testimony and act upon an ordinance amending title XVI "Fee Schedule" of the Code of Ordinances and Section 2 "Zoning Regulations" of the Unified Development code to amend the City's engineering inspection and tree replacement fees.**

Ben Rodriguez, Planning and Development Manager - The City is working on an initiative to move all fees from multiple parts of the City's Code of Ordinances/Unified Development Code to a single section within the Code of Ordinances.

Tree Preservation fee is currently contained within the City's Unified Development Code. City Staff is requesting consideration of its removal so that it can be moved to the Code of Ordinances.

Additionally staff is proposing the inclusion of an inspection fee for civil engineering inspection of 3% of the cost of private infrastructure (drive aisles, parking lots, water/waste water lines etc.) to cover the costs of our inspectors to conduct these inspections. Currently the City collects a 3% fee only on public infrastructure but inspects both private and public infrastructure. This will ensure that the City is being adequately compensated for our inspector's time in the field.

The Planning and Zoning Commission unanimously recommended their approval of the item at their November 18, 2019 meeting. Staff recommends approval as presented.

**Mayor Heidemann opened the Public Hearing at 7:38 p.m. No one spoke during the Public Hearing.
Mayor Heidemann closed the Public Hearing at 7:38 p.m.**

MOTION made by Councilmember Burke to approve as presented. Seconded by Councilmember Garber.

AYES: Burke, Garber, Johnson, Henderson, Pickens
NOES: None
ABSENT: None

MOTION CARRIED

7. **Hold a public hearing to consider testimony and act upon an ordinance amending the City's Comprehensive Plan "City of Corinth 2010 Comprehensive Plan" by amending the City's Master Thoroughfare Plan. (Thoroughfare Plan Amendment).**

Helen-Eve Liebman, Planning and Development Director - The City is proposing changes to the City's Thoroughfare Plan to establish the locations of several roundabouts at intersections throughout the community. The roundabouts are to be located at the intersections of Dobbs Road & Quail Run Drive, Lake Sharon Drive & Parkridge Drive, and North Corinth Street & Walton Drive.

Additionally, the proposed changes designate Old Hwy 77 as a future Collector as well as extending N. Corinth Street by paralleling the DCTA rail line to connect to Corinth Parkway. The portions of N. Corinth Street and Walton Drive that are within DCTA rail line right of way will be abandoned along with the portions of N. Corinth Street that are directly south of the DCTA rail line right of way to accommodate the anticipated rail stop north of Corinth Parkway.

Finally, the proposed changes create a new Collector that will cross the DCTA rail line and connect N. Corinth Street to the northbound IH 35 frontage road.

The Planning and Zoning Commission unanimously recommended their approval of the item at their November 18, 2019 meeting. Staff recommends approval as presented.

Councilmember Henderson - what are the advantages of a round-a-bout versus a 4-way stop?

Helen-Eve Liebman, Planning and Development Director - there are a lot of pluses to it, one of the biggest is that it is safer because there are a lot more opportunities for incidents at a 4-way stop. It also facilitates traffic a lot quicker and easier.

Bob Hart, City Manager - my next door neighbor cut about 12 minutes off of his commute time going thru two round-a-bouts. They are actually better than signal lights in a lot of cases.

Councilmember Henderson - a lot of these changes that we are doing, they are anticipated, we are anticipating this is going to happen, so if we approve this but our anticipations do not come to fruition then they are just approved it does not mean we have to change these streets, correct?

Helen-Eve Liebman, Planning and Development Director - this is setting us up and protecting us should our plans move forward. It is our desire that they do so we need these now. We are having discussions with folks so that folks don't see and know that there is a collector planned in that location, we can't count on it. We need the access should the property develop through our vision to be able to facilitate all of the commuters, residents and business owners in those areas.

Mayor Heidemann opened the Public Hearing at 7:50 p.m. No one spoke during the Public Hearing. Mayor Heidemann closed the Public Hearing at 7:50 p.m.

MOTION made by Councilmember Garber to approve as presented. Seconded by Councilmember Johnson.

AYES: Burke, Garber, Johnson, Henderson, Pickens
NOES: None
ABSENT: None

MOTION CARRIED

BUSINESS AGENDA:

8. Consider and act on an ordinance amending the City of Corinth Code of Ordinances by adopting a new Section 153 "Drainage Design Standards"; adopting the Drainage Design Manual; and adopting a new Section 156 "Engineering Standards"; adopting the revised Engineering Standards Manual.

George Marshal, City Engineer - The City of Corinth began using the current Engineering Design Manual (EDM) in May 2013. The document is referenced within the Unified Development Code however it has not been officially adopted within the codes of the City of Corinth. Based on current legislative environment, staff is recommending adoption of the Engineering Standards Manual within the Code of Ordinances, Section XV Land Usage.

Staff is additionally recommending changes to the EDM based on current standards of practice within the Engineering and Development field. Part of the proposed changes within the Engineering Design Manual include removal of the drainage design criteria and reference the North Central Texas Council of Governments (NCTCOG) Integrated Storm Water Management Criteria Manual (iSWM) to be known as the City of Corinth Drainage Design Manual.

The iSWM Criteria Manual provides clear and specific engineering design standards related to the development and re-development of properties within Corinth. It includes usage of the most up to date design standards that at least 14 other communities within the Dallas/Fort Worth Metroplex. It will be staff's desire to request NCTCOG iSWM committee to review our standards to become Silver Certified.

Staff recommends approval of an ordinance amending the City of Corinth Code of Ordinances by adopting a new Section 153 "Drainage Design Standards"; adopting the Drainage Design Manual; and adopting a new Section 156 "Engineering Standards"; adopting the revised Engineering Standards Manual.

The Planning and Zoning Commission unanimously recommended the item at their November 18, 2019 meeting for approval by City Council.

MOTION made by Councilmember Henderson to approve the as presented. Seconded by Councilmember Burke.

AYES: Burke, Garber, Johnson, Henderson, Pickens
NOES: None
ABSENT: None

MOTION CARRIED

9. Appoint Chair and Vice-Chair to the Planning and Zoning Commission per the City Charter procedures.

Bob Hart, City Manager - this item is required by the City Charter to have the Council approve the Chair and Vice Chair. The Commission is recommending Brian Rush to the Chair position and Lindsey Baker as the Vice Chair position.

MOTION made by Councilmember Burke to approve the as presented. Seconded by Councilmember Henderson.

AYES: Burke, Garber, Johnson, Henderson, Pickens
NOES: None
ABSENT: None

MOTION CARRIED

10. Consider and act on a Resolution casting votes for membership to the Board of Directors of the Denton Central Appraisal District.

Bob Hart, City Manager - The taxing jurisdictions within Denton County may cast votes appointing individuals to the Denton Central Appraisal District Board of Directors. The distribution of votes to each taxing entity is based on the 2018 tax levy. The City of Corinth has twenty-eight (28) votes. The City may cast all its votes for one candidate or may distribute the votes among any number of candidates. The City may only cast the votes for a person that was nominated and is named on the ballot. Each taxing unit must cast its vote by written Resolution and submit it to the Chief Appraiser before December 15, 2019.

MOTION made by Councilmember Garber to approve the Resolution casting votes for Kelly Sayre for membership to the Board of Directors of the Denton Central Appraisal District. Seconded by Councilmember Burke.

AYES: Burke, Garber, Johnson, Henderson, Pickens
NOES: None
ABSENT: None

MOTION CARRIED

COUNCIL COMMENTS & FUTURE AGENDA ITEMS

The purpose of this section is to allow each councilmember the opportunity to provide general updates and/or comments to fellow councilmembers, the public, and/or staff on any issues or future events. Also, in accordance with Section 30.085 of the Code of Ordinances, at this time, any Councilmember may direct that an item be added as a business item to any future agenda.

Councilmember Burke - I would like to recognize the staff, I think sometimes these meetings look like not much is going and I think the items that they bring to us are so well put together and thought out, discussed in advance and are good solutions to the problems that are presented to this City. I think it makes our meetings much more efficient and I really do appreciate it.

Councilmember Henderson - I would like to give cud do's to the staff also for the Tree Lighting, it was so nice and thank

you Helen-Eve for the great presentation. I would like to ask for the following items to be placed on a future agenda.

1. Discussion on meeting dates of the City Council
2. Discuss a Youth Advisory Counsel
3. Move the Alt member on the Planning and Zoning Commission to the open board member position.

Bob Hart, City Manager - on Saturday, December 19th we will have Coffee with a Cop at Chick-fil-a from 8:00 a.m. - 10:00 a.m.

We will not need a second Council meeting in December.

Mayor Heidemann - this is our last meeting and I wish everyone a Merry Christmas and a lot of cheer.

CLOSED SESSION

The City Council will convene in such executive or (closed session) to consider any matters regarding any of the above agenda items as well as the following matters pursuant to Chapter 551 of the Texas

Section 551.071. (1) Private consultation with its attorney to seek advice about pending or contemplated litigation; and/or settlement offer; and/or (2) a matter in which the duty of the attorney to the government body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

Section 551.072. To deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Council met in Closed Session from 6:48 p.m. until 7:02 p.m.

a. Receive and hold discussion on the Initial offer for ROW purchase associated with the Lake Sharon Dobbs Rd Realignment ST18-01 project.

Section 551.074. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

Section 551.087. To deliberate or discuss regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect.

After discussion of any matters in closed session, any final action or vote taken will be in public by the City Council. City Council shall have the right at any time to seek legal advice in Closed Session from its Attorney on any agenda item, whether posted for Closed Session or not.

RECONVENE IN OPEN SESSION TO TAKE ACTION, IF NECESSARY, ON CLOSED SESSION ITEMS.

11. Consider and act on the Lake Sharon Dobbs Road Realignment ST18-01 Project.

MOTION made by Councilmember Burke to authorize the City Manager to make initial offers to landowners for purchase of land to the Lake Sharon/Dobbs Road Realignment ST18-01 Project. Seconded by Councilmember Garber.

AYES: Burke, Garber, Johnson, Henderson, Pickens
NOES: None
ABSENT: None

MOTION CARRIED

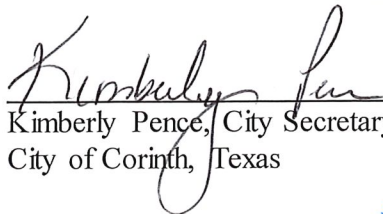
ADJOURN:

Mayor Heidemann adjourned the meeting at 7:03 p.m.

AYES: All

Meeting adjourned.

Approved by Council on the 23 day of January, 2020.



Kimberly Pence, City Secretary
City of Corinth, Texas

