



**** PUBLIC NOTICE ****

**NOTICE OF A REGULAR SESSION
KEEP CORINTH BEAUTIFUL (KCB) BOARD OF THE CITY OF CORINTH
TUESDAY, December 15th, 2020, 6:00 P.M.
3300 Corinth Parkway, Corinth, TX 76208 -- DRC Room**

CALL TO ORDER:

CITIZENS COMMENTS: In accordance with the Open Meetings Act, the Board is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them at this time. Citizen's comments will be limited to 3 minutes. Comments about any of the Board agenda items are appreciated by the Board and may be taken into consideration at this time or during that agenda item. Please complete a Public Input form if you desire to address the Board. All remarks and questions addressed to the Board shall be addressed to the Board as a whole and not to any individual member thereof. * Section 30.041B Code of Ordinance of the City of Corinth.

CONSENT AGENDA:

1. Consider and act on the November 10th, 2020 meeting minutes
2. Consider and act on the November 2020 financials

BUSINESS AGENDA:

3. Lake Cities Recycles/Trash-Off Details
4. Adopt-A-Spot Program Update
5. Rain Barrel Workshop
6. Volunteer Hours
7. Sponsorship Update
8. Grant Update
9. Butterfly Garden Dates
10. ThreatAdvice Competition

11. Corinth Connect
12. KCB 2021

REPORTS AND UPDATES:

Board Members/Staff Liaison(s)

ADJOURN:

Posted this 11th day of December 2020, at 11:30 A.M. on the bulletin board at Corinth City Hall.

Lana Wylie

Lana Wylie, City Secretary
City of Corinth, Texas

Corinth City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 940.498-3200 for more information. Braille is not available.

Consent Agenda:

Item 1:

Consider and act on the November 10, 2020 meeting minutes



KEEP CORINTH BEAUTIFUL REGULAR SESSION

November 10, 2020 Minutes

STATE OF TEXAS

COUNTY OF DENTON

CITY OF CORINTH

On this the 10th day of November 2020, the Keep Corinth Beautiful Board of the City of Corinth, Texas met in Regular Session at the Corinth City Hall at 6:00 p.m., located at 3300 Corinth Parkway, Corinth, Texas, with the following members present:

Members Present:

Amanda Scallon, Chairperson

Magan Lersch, Board Member

Justus Carlile, Board Member

Jeff Cook, Board Member

Molly Thornton, Board Member

Linda Barker, Board Member

Kelli Thomas, Board Member

Staff Members Present:

Lana Wylie, Interim City Secretary

CALL TO ORDER: Chairman Scallon called the meeting to order at 5:45 p.m.

CITIZENS COMMENTS: In accordance with the Open Meetings Act, the Board is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them at this time. Citizen's comments will be limited to 3 minutes. Comments about any of the Board agenda items are appreciated by the Board and may be taken into consideration at this time or during that agenda item. Please complete a Public Input form if you desire to address the Board. All remarks and questions addressed to the Board shall be addressed to the Board as a whole and not to any individual member thereof. * Section 30.041B Code of Ordinance of the City of Corinth.

There were no citizen comments made.

CONSENT AGENDA: All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Mayor, a Council Member, or any citizen desire discussion of any Item that Item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on the October 10, 2020, meeting minutes
2. Consider and act on the September 2020 financials

MOTION made by Board Member Lersch to approve the consent agenda as presented. Board Member Cook seconded the motion.

AYES: Barker, Carlile, Cook, Lersch, Thomas, Thornton
NOES: None
ABSENT: None

MOTION CARRIED

BUSINESS:

3. Lake Cities Recycles/Trash Off Details:
 - Time frame – Depending on amount of traffic and number of volunteers, could release volunteers early, everyone to arrive by 8am, will have one volunteer for each area
 - Breakfast/lunch for volunteers – Chairman Scallon will purchase the food items
 - KCB donations for trailer – unable to use for the donation trailer, will use a tent for the donations to the Lake Dallas Animal Shelter
 - Sponsors – Safe Splash donated \$100 for the event
 - Social Media or marketing the event – board members placed fliers on vehicles, shared the event on Next Door, Facebook neighborhood pages, shared with neighbors, will continue to share up to the event
 - 2 rear loads, 6 open-top containers from CWD
 - Time permitting, a survey will be conducted of the residents
 - Wear KCB gear
4. Adopt-A-Spot Program Update
 - Two additional clean-ups since the last meeting – Cook Family cleaned up Post Oak from Swisher to Lake Sharon
 - Sign installation/locations – waiting for Cao and crew to install the signs, waiting to hear Molly and Justus to ask local businesses for interest in sponsoring a location
5. Discuss the details for the Rain Barrel Workshop
 - Cost per registrant – Board Member Cook priced the barrels at \$25 with a lid or \$20 for a barrel where the lid doesn't remove
 - Board Member Lersch to research event software for pricing
 - Board Member Barker suggested having Beulah Gardens
 - Marketing the event
 - General discussion – the board decided to purchase and build a barrel to determine feasibility. Staff liaison Wylie will verify with the City that they can host the event with Covid. Cook will reach out to Beulah Gardens by 11/20 to verify they would host the event. Carlile will review and bring to the board the option for FB Pay for the event.

REPORTS AND UPDATES:

6. Board Members

- Chairman Scallon reminded everyone to add their hours.
- Threat Advice
 - Board Member Thornton and Thomas will need to follow through with the training
- Green Bag Grant – KCB applied for the grant to enhance the butterfly garden, waiting for results
- Corinth Connect – should include the results of the event
- Sponsorship letter – Thornton is working on a letter, building an annual KCB sponsorship packet. She requested the number of interactions on the Corinth webpage for KCB.

7. Staff

ADJOURN:

Chairman Amanda Scallon adjourned the meeting at 7:02 p.m.

Approved by: _____
Amanda Scallon, Chairperson

Attested by: _____
Lana Wylie, Interim City Secretary

Consent Agenda:
 Item 2:
 Consider and act on the November 2020 financials



Corinth, TX

Detail vs Budget Report Account Detail

Date Range: 11/01/2020 - 11/30/2020

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
401 - KEEP CORINTH BEAUTIFUL								
Revenue								
401-0000-41200	DONATIONS	0	-5000	-5000	-693.5	-5693.5	693.5	0.1387
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
11/02/2020	GLPKT04821	20686		RCPT 01706572 DFW SWIM IM LLC-DO			-100	
11/20/2020	GLPKT05036	20814		RCPT 01710112 TREY PHILLIPS-EAGLES			-593.5	
401-0000-41410	INTEREST INCOME	0	0	-12.55	0	-12.55	12.55	0
	Revenue Totals:	0	-5000	-5012.55	-693.5	-5706.05	706.05	0.14121
Expense								
401-1004-52000	ADVERTISING	0	1000	604.8	0	604.8	395.2	0.3952
401-1004-52105	SPECIAL EVENTS	0	2395	0	0	0	2395	1
401-1004-52500	DUES & SUBSCRIPTIONS	0	825	0	0	0	825	1
401-1004-53000	GENERAL SUPPLIES	0	1000	123.48	0	123.48	876.52	0.87652
401-1004-56000	TRAINING	0	740	0	0	0	740	1
401-1004-56100	TRAVEL/MEALS/LODGING	0	1540	0	0	0	1540	1
	Expense Totals:	0	7500	728.28	0	728.28	6771.72	-0.902896
	401 - KEEP CORINTH BEAUTIFUL Totals:	0	2500	-4284.27	-693.5	-4977.77	7477.77	-2.991108
	Report Total:	0	2500	-4284.27	-693.5	-4977.77	7477.77	-2.991108

12/10/2020 9:50:33 AM

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Detail vs Budget Report

Date Range: 11/01/2020 - 11/30/2020

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
401 - KEEP CORINTH BEAUTIFUL	0	2500	-4284.27	-693.5	-4977.77	7477.77	
Report Total:	0	2500	-4284.27	-693.5	-4977.77	7477.77	

Business:

Item 3:

Lake Cities Recycles/Trash-Off Follow-Up

➤ Recap – Cost

○ Fast Signs	\$604.80	
○ FB Marketing	\$50.00	
○ Albertsons	\$41.93	
○ Aldi	\$12.60	
○ Domino's Pizza	\$93.86	
○ Clean Green	\$30.00	
○ Computer Crusher	\$112.50	225.00 – to be shared with Shady Shores
○ Majic Shred	<u>\$180.00</u>	360.00 – to be shared with Shady Shores
Total	\$1,125.69	

➤ Areas for improvement

- 2021 Date – November 13, 9am – noon
- Electronic Recycling Confirmed

➤ Sponsorship

Business:

Item 4:

Adopt-A-Spot Program Update

- New Adoptees/Monthly Report –
https://docs.google.com/spreadsheets/d/102eEWERa1L-s2EaXhLsmLdKHDh_ahvGaCZZRDX-tN8s/edit#gid=0

- Update on Names for Signs

- Feedback

Business:
Item 5:
Rain Barrel Workshop

- Cost per registrant?
- Market event – Eventbrite?
- Marketing Efforts/Sponsors
- General discussion – Kits
- Beulah Garden Update

Business:
Item 6:
Volunteer Hours

➤ Update to Sheet – Feedback

➤ Board Hours

➤ Spreadsheet print out ✓

2020-2021 KCB - Volunteer Hour Log

Board Member	Date	Type	Description	Volunteer
Amanda	12/08/20	Admin	Misc	2
Jeff	12/05/20	Misc	Rocks	2
Justus	12/05/20	Misc	Rocks	2
Amanda	12/05/20	Misc	Rocks	2
Amanda	12/04/20	Admin	Audit	1
Amanda	12/01/20	Admin	Admin	2
Amanda	12/01/20	Admin	Gov Survey	1
Magan	11/18/20	Admin	Recycling Event Survey	1
Justus	11/17/20	Admin	Rain Barrel Ticketing	1
Justus	11/17/20	Admin	Sponsorship Letter Work	1
Magan	11/17/20	Admin	Rain Barrel Ticketing	0.5
Justus	11/16/20	Admin	Sponsorship Letter Work	2
Justus	11/14/20	Admin	Recycling Event	5
Linda	11/14/20	Admin	Recycling Event	5
Magan	11/14/20	Admin	Recycling Event	5
Linda	11/13/20	Admin	Prep for Recycling	1
Magan	11/13/20	Admin	Recycling Event Survey	1
Jeff	11/10/20	Meeting	board meeting	1
Kelli	11/10/20	Meeting	board meeting	1
Linda	11/10/20	Meeting	Board Meeting	0.5
Molly	11/10/20	Meeting	Board Meeting	1
Justus	11/09/20	Admin	ThreatAdvice	1
Amanda	11/08/20	Admin	Misc/Marketing	2
Linda	11/06/20	Admin	Recycling Flyers	0.5
Amanda	11/05/20	Meeting	CWD	1
Magan	11/05/20	Admin	Adopt-A-Spot	1
Jeff	11/03/20	Admin	Rain Barrel Search	1
Magan	11/03/20	Admin	Marketing Research	1
Molly	11/03/20	Admin	Recycling Flyers	1
Justus	11/02/20	Admin	Rain Barrel Search	1
Amanda	11/01/20	Misc	Flyers	2
Amanda	11/01/20	Admin	Agenda	1
Amanda	11/01/20	Admin	Admin	2
Justus	10/30/20	Admin	Rain Barrel Search	1
Jeff	10/25/20	Clean-up	Adopt-A-Spot	2
Jeff	10/25/20	Admin	Threat Advice	1
Magan	10/25/20	Admin	Marketing Ads	2.5
Magan	10/23/20	Admin	Green Bag Grant	3
Molly	10/22/20	Admin	Sponsorship	1
Amanda	10/21/20	Admin	Misc	2
Amanda	10/20/20	Meeting	Board Meeting	2
Linda	10/20/20	Meeting	Board Meeting	2
Magan	10/20/20	Meeting	Board Meeting	2
Justus	10/20/20	Meeting	Board Meeting	2
Jeff	10/20/20	Meeting	Board Meeting	2
Kelli	10/20/20	Meeting	Board Meeting	2
Molly	10/20/20	Meeting	Board Meeting	1
Amanda	10/15/20	Admin	Misc	5
Amanda	10/12/20	Admin	Threat Advice	1
Amanda	10/12/20	Admin	Agenda	2
Amanda	10/12/20	Admin	Misc	1

2020-2021 - Total Volunteer Hours

Board Member	Total hours	Type	Total hours
Amanda	33	Admin	66
Jeff	9	Clean-up	2
Justus	16	Easter	0
Magan	19.5	Meeting	17.5
Molly	4	Misc	8
Linda	9	Pumpkin Palooza	0
Kelli	3		
Total	93.5	Total	93.5
Event	Recycle/Trash-Off 11/2020		
Total Volunteers			
Number Of Hours			

Business:
Item 7:
Sponsorship Update

- Form
- Vendor spreadsheet
- Target start date
- Sponsor recognition

- KTB Green Bag Initiative
- Bring Back the Monarch to Texas Grant - <https://npsot.org/wp/monarchs/>

Bring Back the Monarchs to Texas



[About this project](#) [Garden grants](#) [FAQ](#) [Resources](#)

Monarch garden grants



The Native Plant Society of Texas awards small grants to nature centers, schools, educational groups and others to help fund development of Monarch Demonstration Gardens or Monarch Waystation: using native plants on public sites in Texas. The purpose of this program is to educate members, applicants, and the public about Monarch conservation and native plants, and to encourage restoration of Monarch habitats throughout the Texas migration flyway.

Amount and Source of Funds

Grants are funded by [Native Plant Society of Texas](#), Monarch Watch and by individual donations to the Bring Back the Monarchs to Texas (BBMT) program.

The total amount to be budgeted for this program varies from year to year. At this time, individual grant amounts cannot exceed a maximum of \$400.00. Groups are not required to spend their own funds to match the amount of the grant.

Approved Types of Expenditures

Funds must only be spent on native milkweeds and native nectar plants. Applications will be accepted for both new gardens and improvement and maintenance of established Monarch Waystations or Monarch Demonstration Gardens. Plants can be replaced or milkweeds can be added. Funds cannot be spent on signage, hardscape features, barriers, soil, amendments or any other non-plant items.

Grant Administration Committee

The Bring Back the Monarchs to Texas Committee serves as the grant administration committee. The committee's duties include evaluating and ranking grant applications and awarding grants. Evaluation will be based on each plan's completeness and feasibility, its benefits to Monarchs, and its aesthetically pleasing use of native plants.

Procedure and Timing

Please read this section carefully since recent changes have been made regarding the timing.

- [Download the application](#). Open the application on your own computer and save a copy for yourself. This application document works well in Microsoft Word and similar word processing programs. As you type, the spaces will expand to accommodate all your information. Our strong preference is that you use a computer to fill in the forms and then email the completed forms. It makes transferring data to our system much easier and more accurate. If you must create your own application, please answer all the questions in the official application document.
- Submit the application to the Grant Committee by February 15. Email submissions are best. Email completed forms to bbmt@npsot.org.
- Grants will be awarded by March 1.
- Checks should be received by mid-March
- Funds are to be spent by October 31 of the grant year.
- Project evaluation report will be filed with the Bring Back the Monarch Committee no later than November 30.
- Messages and questions for the committee can be sent at any time during the process to bbmt@npsot.org.

This schedule of events represents a departure from our previous procedures. Its intent is to allow for summer preparation and fall planting of garden sites, where that timeline is deemed preferable. Gardens may now be installed in the spring or in the fall under the new timeline.

Evaluation

The Bring Back the Monarchs to Texas Committee chairman will monitor the progress of the project. In some cases, site visits by a committee member or representative may be conducted. We ask that project coordinators inform the committee when the garden work is completed so that visits can be scheduled. By November 30, the grantee will submit a short written report to the Bring Back the Monarchs to Texas Committee giving the project status or results, including lessons learned that would help others on similar projects, records of man-hours contributed by volunteers, and project accounting statement with copies of invoices and receipts. Including photos is strongly encouraged. This information will be used to capture results of the program. Reports can be filed earlier than November 30 if the work is completed.

Determination of a Monarch Watch Monarch Waystation

Registering your garden as a Monarch Waystation is encouraged but not required under the terms of the grant.

Monarch Waystation requirements for certification can be found by following the link below.

http://www.monarchwatch.org/waystations/waystation_requirements.pdf

Business:
Item 9:
Butterfly Garden Dates

Business:
Item 10:
ThreatAdvice Competition

Business:
Item 11:
Corinth Connect

Easy Composting with Leaves

Got leaves? Reduce landfill waste by letting your leaves decompose in place, add them to your compost pile, or utilize another, simpler method that requires no turning. Place your whole, mowed, or crumbled leaves in trash bags, add 6-8 holes at the base of the bag for drainage, saturate with water, and secure. Place bags in a shady spot, and by springtime, the leaves will have transformed into a deep dark soil, ready to use! (Whole leaves will take longer to decompose.) Follow KCB on Facebook for more tips on green gardening!

- <https://docs.google.com/document/d/1CcOIRFFE5Im-z9GvTD9BeGjWmySKCHd1I6JhhUmdP4E/edit>



Keep Corinth Beautiful

October 1, 2020-September 30, 2021

Overview

The following is a tentative outlook for KCB's year in 2021. This proposal includes events and goals the board would like to achieve throughout the year and its peak potential plans for 2022.

Goals

1. KCB's mission is to engage the city of Corinth's residents through education and service to promote a clean and beautiful city
2. Promote environmental awareness, community recycling programs, and strengthen KCB's relationship with our residents, the Beautiful Boards, and city leadership of the Lake Cities
3. Promote KCB through social media, city resources (Corinth Connect), and city events to get the KCB name out to the community and promote involvement with residents and businesses.
4. Continue to build KCB's relationship with the city and community
5. Continue to grow the success of Corinth's Adopt-A-Spot program
6. Attain Gold level membership through Keep Texas Beautiful and to apply for the GCAA award

Events

Vendor Booth at Pumpkin Palooza (CANCELLED)

- The purpose of KCB's involvement as a vendor at Pumpkin Palooza is to market KCB to the community and promote our agenda, including registering volunteers for upcoming events and encouraging resident participation in our Adopt-A-Spot program and building our social media presence.

2nd Annual Lake Cities Recycles/Trash-Off

- Saturday, November 14, 2020, 9 am-Noon
 - Location: NCTC Parking lot, 1500 N Corinth St
<https://www.cityofcorinth.com/kcb/page/annual-lake-cities-recycles-trash-event>
- This event promotes proper recycling and waste disposal for Lake Cities' residents. Items included: electronics, tires, shredding, and bulk item disposal.
- Strengthens the community relationship within the Lake Cities by working with the other cities in coordinating and marketing for this event. This event also promotes goodwill with the residents of Corinth and builds relations with the other Lake Cities' residents.

State of the City

- Saturday, March 13, 2021, time TBD
 - Location:

Easter Egg-Stravaganza Vendor Booth

- Saturday, March 27, 2021, time TBA
 - Location: Corinth Community Park 3700 Corinth Parkway
<https://www.cityofcorinth.com/special-events/page/easter-egg-stravaganza>
- The purpose of KCB's involvement as a vendor at the Easter Egg-Stravaganza is to market KCB to the community and to promote KCB's agenda, including registering volunteers for upcoming events, encouraging resident participation in our Adopt-A-Spot program, and building our social media presence.

Arbor Day Celebration/Great American Clean-Up Big Event

- Date April details TBD
 - Location:
- This event's main objective is to host a butterfly garden workday to clean out and clear pathways along with the City of Corinth's butterfly garden located by the baseball fields.

- We would remove debris and plants, clearing overgrowth, and cleaning out flower beds. We will install weed barriers, plant plants, and create the foundational framework for the area's overhaul and beautification.

Rain Barrel Workshop

- Saturday, April 10, 2020, 9 am-Noon
 - Location: Global Spheres, 7801 S Interstate 35
- A collaborative project with KCB and Master Gardener Daniel Arenas, with Global Spheres, this interactive workshop is for the residents of Corinth and surrounding communities; The purpose is to promote and educate the participants on the importance of water conservation and rainwater harvesting.
- This 2-hour class is a hands-on "DIY" where each participant will build and take home a 55-gallon rain barrel at \$40-\$50 each. Rain barrels consist of recycled food-grade containers. The event will also include a presentation about water conservation and rainwater harvesting.

Fall Sweep

- Any Saturday from September 8, 2021 - November 30, 2021 in conjunction with UNT, Details TBD
 - Location:
- This event's main objective is hosting a community workday to clean-up and beautify Corinth's butterfly garden. KCB would like to add benches and learning platforms within the garden to promote education about the butterfly garden, sustainable gardening, and the importance of pollinators. KCB will include members from the community, UNT, and the Master Gardeners of Denton County to participate in this event.

2021 Additional Events and Ideas

Butterfly and Ice Cream Storytime: Collaborate with the Lake Cities and the City of Lake Dallas Library to host a story time under the pavilion at the Corinth baseball fields and have attendees visit the butterfly garden.

KCB participation in the 4th of July Parade

Community Project with Schools (Corinth Elementary Community Garden Club)

Workshops utilizing the Denton County Master Gardeners

Market local businesses to attain annual sponsorships

Apply for grants that are offered from various organizations to help fund KCB projects/initiatives

A Peek at 2022

Continue to grow KCB's presence in the community with interactive workshops and events that serve the community.

Start a community Farmer's Market.

Reports and Updates:
Board Member & staff Liaison(s)

➤ Board Members

➤ Staff Liaison(s)

Website analytics

		879 % of Total: 2.71% (32,437)
1.	/kcb/page/annual-lake-cities-recycles-trash-event	505 (57.45%)
2.	/kcb	128 (14.56%)
3.	/bc-kcb	43 (4.89%)
4.	/kcb/webform/adopt-spot-application	24 (2.73%)
5.	/kcb/page/adopt-spot	18 (2.05%)
6.	/bc-kcb/page/keep-corinth-beautiful-special-session-4	13 (1.48%)
7.	/kcb/page/postponed-rain-barrel-workshop	13 (1.48%)
8.	/kcb/page/virtual-great-american-clean	13 (1.48%)
9.	/kcb/page/postponed-big-event	8 (0.91%)
10.	/bc-kcb/page/keep-corinth-beautiful-regular-session-canceled-6	6 (0.68%)

This is for the month of nov